



## **JOB SHEET | Canteen Assistant**

**Under the supervision of the Nursery Manager, the canteen assistant offers technical assistance and support to the team around lunch & nap time, and ensures the smooth running of operations while the staff take their lunch break.**

### **Duties:**

- Assisting the children during lunch time (making sure basic rules of hygiene are respected and helping them out);
- Supervising nap time, after lunch time;
- Reporting to the Nursery Manager.

### **General Behaviour of the Canteen Assistant:**

- A positive attitude with the children and with the entire nursery community;
  - Able to multi-task and adapt easily;
  - A good common sense;
  - Special attention to the safety of the little ones at all times;
  - Dynamic and reactive.
- Previous experience with little ones and speaking French would be a plus!

Should live in the vicinity of the Nursery (Serangoon Gardens)

### **Working Schedule:**

- From Monday to Friday: from 11.30am to 2.00pm;
- Possibility to work extra time (paid hourly), as needed.